



**2020 Coordinated Tribal Assistance Solicitation (CTAS)
Virtual New Grantee Orientation
December 2-3, 2020 & December 8-9, 2020**

Wednesday, December 2, 2020

Time by Zone	Sessions
Eastern: 12:30 p.m.–1:00 p.m. Central: 11:30 a.m.–12:00 p.m. Mountain: 10:30 a.m.–11:00 a.m. Pacific: 9:30 a.m.–10:00 a.m. Alaska: 8:30 a.m.–9:00 a.m.	OPENING SESSION Opening Prayer Welcome and Agenda Overview Overview of Virtual Platform
Eastern: 1:00 p.m.–2:20 p.m. Central: 12:00 p.m.–1:20 p.m. Mountain: 11:00 a.m.–12:20 p.m. Pacific: 10:00 a.m.–11:20 a.m. Alaska: 9:00 a.m.–10:20 a.m.	FINANCIAL MANAGEMENT: WHAT YOU NEED TO KNOW TO MANAGE YOUR GRANT Congratulations on receiving your CTAS awards! In order to be successful in administering and managing your grants, it is important to know the fundamentals of financial management. The purpose of this session is to provide key information on the financial requirements and reporting.
Eastern: 2:20 p.m.–2:35 p.m. Central: 1:20 p.m.–1:35 p.m. Mountain: 12:20 p.m.–12:35 p.m. Pacific: 11:20 a.m.–11:35 a.m. Alaska: 10:20 a.m.–10:35 a.m.	BREAK
Eastern: 2:35 p.m.–3:35 p.m. Central: 1:35 p.m.–2:35 p.m. Mountain: 12:35 p.m.–1:35 p.m. Pacific: 11:35 a.m.–12:35 p.m. Alaska: 10:35 a.m.–11:35 a.m.	BUILDING COMMUNITY ENGAGEMENT IN YOUR GRANT-FUNDED TRIBAL JUSTICE SYSTEM EFFORTS This session will explore the benefits of building community-wide support and developing strong State, Tribal, and Federal partnerships to create, expand, and sustain your programs. Strategies to achieve engaged and effective advisory committees/circles will be discussed. Through thoughtful and innovative planning, communication, and defined partnership roles, programs can be successful and sustainable well into the future.
Eastern: 3:35 p.m.–3:50 p.m. Central: 2:35 p.m.–2:50 p.m. Mountain: 1:35 p.m.–1:50 p.m. Pacific: 12:35 p.m.–12:50 p.m. Alaska: 11:35 a.m.–11:50 a.m.	BREAK
Eastern: 3:50 p.m.–4:50 p.m. Central: 2:50 p.m.–3:50 p.m. Mountain: 1:50 p.m.–2:50 p.m. Pacific: 12:50 p.m.–1:50 p.m. Alaska: 11:50 a.m.–12:50 p.m.	STRATEGIC PLANNING AND SUSTAINABILITY The session is devoted to the benefits of strategic planning to create a plan around your justice system or program development needs. Elements of strategic components can assist in leveraging resources and promoting sustainability.
Eastern: 4:50 p.m.–5:00 p.m. Central: 3:50 p.m.–4:00 p.m. Mountain: 2:50 p.m.–3:00 p.m. Pacific: 1:50 p.m.–2:00 p.m. Alaska: 12:50 p.m.–1:00 p.m.	QUESTION & ANSWER AND CLOSING REMARKS FOR DAY 1

Virtual CTAS New Grantee Orientation

Thursday, December 3, 2020

Time by Zone	Sessions
Eastern: 12:30 p.m.–1:40 p.m. Central: 11:30 a.m.–12:40 p.m. Mountain: 10:30 a.m.–11:40 p.m. Pacific: 9:30 a.m.–10:40 a.m. Alaska: 8:30 a.m.–9:40 a.m.	<p>GRANT FRAUD AWARENESS & HIGH-RISK DESIGNATION</p> <p>Funding recipients and government employees must work together to prevent fraud, waste, and abuse related to taxpayer funded programs. Offices of Inspectors General exist to help prevent and investigate fraud, waste abuse, and misconduct related to government operations. It is in everyone’s best interest to ensure the government operates at optimum efficiency and effectiveness and the grant funds are use properly. This session will focus on topics such as risk mitigation keys to preventing and detecting fraud, and conflicts of interest. This session will end with an overview of high-risk designation and how the high-risk process works. The session will also provide information on how to avoid or minimize high-risk designation status.</p>
Eastern: 1:40 p.m.–1:50 p.m. Central: 12:40 p.m.–12:50 p.m. Mountain: 11:40 p.m.–11:50 a.m. Pacific: 10:40 a.m.–10:50 a.m. Alaska: 9:40 a.m.–9:50 a.m.	<p>BREAK</p>
Eastern: 1:50 p.m.–3:50 p.m. Central: 12:50 p.m.–2:50 p.m. Mountain: 11:50 a.m.–1:50 p.m. Pacific: 10:50 a.m.–12:50 p.m. Alaska: 9:50 a.m.–11:50 a.m.	<p>JUSTGRANTS</p> <p>DOJ staff will provide an overview of the new JustGrants and how the system will be used to submit financial status reports, progress reports, and grant modifications.</p>
Eastern: 3:50 p.m.–4:00 p.m. Central: 2:50 p.m.–3:00 p.m. Mountain: 1:50 p.m.–2:00 p.m. Pacific: 12:50 p.m.–1:00 p.m. Alaska: 11:50 a.m.–12:00 p.m.	<p>BREAK</p>
Eastern: 4:00 p.m.–4:45 p.m. Central: 3:00 p.m.–3:45 p.m. Mountain: 2:00 p.m.–2:45 p.m. Pacific: 1:00 p.m.–1:45 p.m. Alaska: 12:00 p.m.–12:45 p.m.	<p>BEST PRACTICES FOR PROGRAM IMPLEMENTATION IN RESPONSE TO THE PANDEMIC</p> <p>This session will provide an overview of best practices implemented to adjust program delivery methods to accommodate new pandemic safety requirements.</p>
Eastern: 4:45 p.m.–5:00 p.m. Central: 3:45 p.m.–4:00 p.m. Mountain: 2:45 p.m.–3:00 p.m. Pacific: 1:45 p.m.–2:00 p.m. Alaska: 12:45 p.m.–1:00 p.m.	<p>QUESTION & ANSWER, OVERVIEW OF WEEK 2 SESSIONS, CLOSING</p> <p>Question & Answer, Overview of Week 2 Sessions</p> <p>Closing Prayer</p>

Virtual CTAS New Grantee Orientation

Tuesday, December 8, 2020

Time by Zone	Sessions
Eastern: 12:00 p.m.–2:45 p.m. Central: 11:00 a.m.–1:45 p.m. Mountain: 10:00 a.m.–12:45 p.m. Pacific: 9:00 a.m.–11:45 a.m. Alaska: 8:00 a.m.–10:45 a.m.	PURPOSE AREA 1 (COPS) - <i>And</i> - PURPOSE AREA 2 (BJA)
Eastern: 2:45 p.m.–3:15 p.m. Central: 1:45 p.m.–2:15 p.m. Mountain: 12:45 p.m.–1:15 p.m. Pacific: 11:45 a.m.–12:15 p.m. Alaska: 10:45 a.m.–11:15 a.m.	BREAK
Eastern: 3:15 p.m.–6:00 p.m. Central: 2:15 p.m.–5:00 p.m. Mountain: 1:15 p.m.–4:00 p.m. Pacific: 12:15 p.m.–3:00 p.m. Alaska: 11:15 a.m.–2:00 p.m.	PURPOSE AREA 4 (BJA) - <i>And</i> - PURPOSE AREA 9 (OJJDP)

Wednesday, December 9, 2020

Time by Zone	Sessions
Eastern: 12:00 p.m.–2:45 p.m. Central: 11:00 a.m.–1:45 p.m. Mountain: 10:00 a.m.–12:45 p.m. Pacific: 9:00 a.m.–11:45 a.m. Alaska: 8:00 a.m.–10:45 a.m.	PURPOSE AREA 6 (OVC) - <i>And</i> - PURPOSE AREA 8 (OJJDP)
Eastern: 2:45 p.m.–3:15 p.m. Central: 1:45 p.m.–2:15 p.m. Mountain: 12:45 p.m.–1:15 p.m. Pacific: 11:45 a.m.–12:15 p.m. Alaska: 10:45 a.m.–11:15 a.m.	BREAK
Eastern: 3:15 p.m.–6:00 p.m. Central: 2:15 p.m.–5:00 p.m. Mountain: 1:15 p.m.–4:00 p.m. Pacific: 12:15 p.m.–3:00 p.m. Alaska: 11:15 a.m.–2:00 p.m.	PURPOSE AREA 3 (BJA)